

# ANANTHA SANKHYA

Your Finance Story Teller



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**Anantha Sankhya offers Regulatory & Compliance Services, specializing in Bookkeeping, Income Tax, GST, Corporate Laws, Payroll Compliance, Business Registrations, Licensing, and MIS Outsourcing. We combine expertise with a client-first approach to deliver exceptional value.**



## Process Identification

Identifying which attribute to target in the first instance and creating a prioritization mechanism to enable a clear drafting of SOP's for the tasks so as to build process-based strategy instead of people-based.



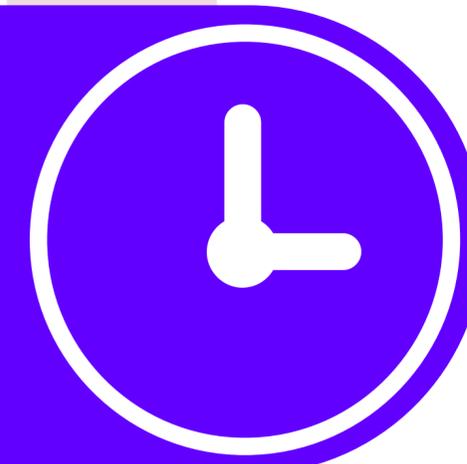
## Customer Satisfaction

We aim to meet the needs and desires an attractive group of clients. We focus on the experience they wish to have. Extended hours, close proximity, greater scope and lower prices.



## Deliveries

Information provided at a wrong time will only be a junk. Therefore, we aim for timely execution of assigned tasks to help the customers making appropriate decisions to boost the results and improvisation



**In order to build flawlessness and timeliness the hallmark of our services, our group of experienced professionals from diversified business streams enable business entities to source their needs at one place. We have a team of experienced Advocates, Company Secretaries, Chartered Accountants, Human Resource Professionals, MBA and Industry professionals from reputed companies to assist your organization and maintain lasting relationship**



# Our Work Methodology

Client's project based Information and Data Created or received



Creating Project Documentation



Analysing Key Resources & Drafting Relevant SOP's Assigning Tasks & Processes



Value Proposition- Conducting Meetings, Document Agendas & Subsequent review Mechanism perpetually Monitoring Time adherence & exactitude



Customer Relationships – Conserving a constant Back-and-forth with the client for Completions and and Deviations if any.



Channels: Assigning one specialized CRM for every Processes for all the levels  
Level -1 Processor  
Level -2 TL's  
Level -3 Manager



Customer Segment: Regular feedback through mailers and call review drills to enhance the effectiveness and continuously improve our ongoing approach.



Cost Structure

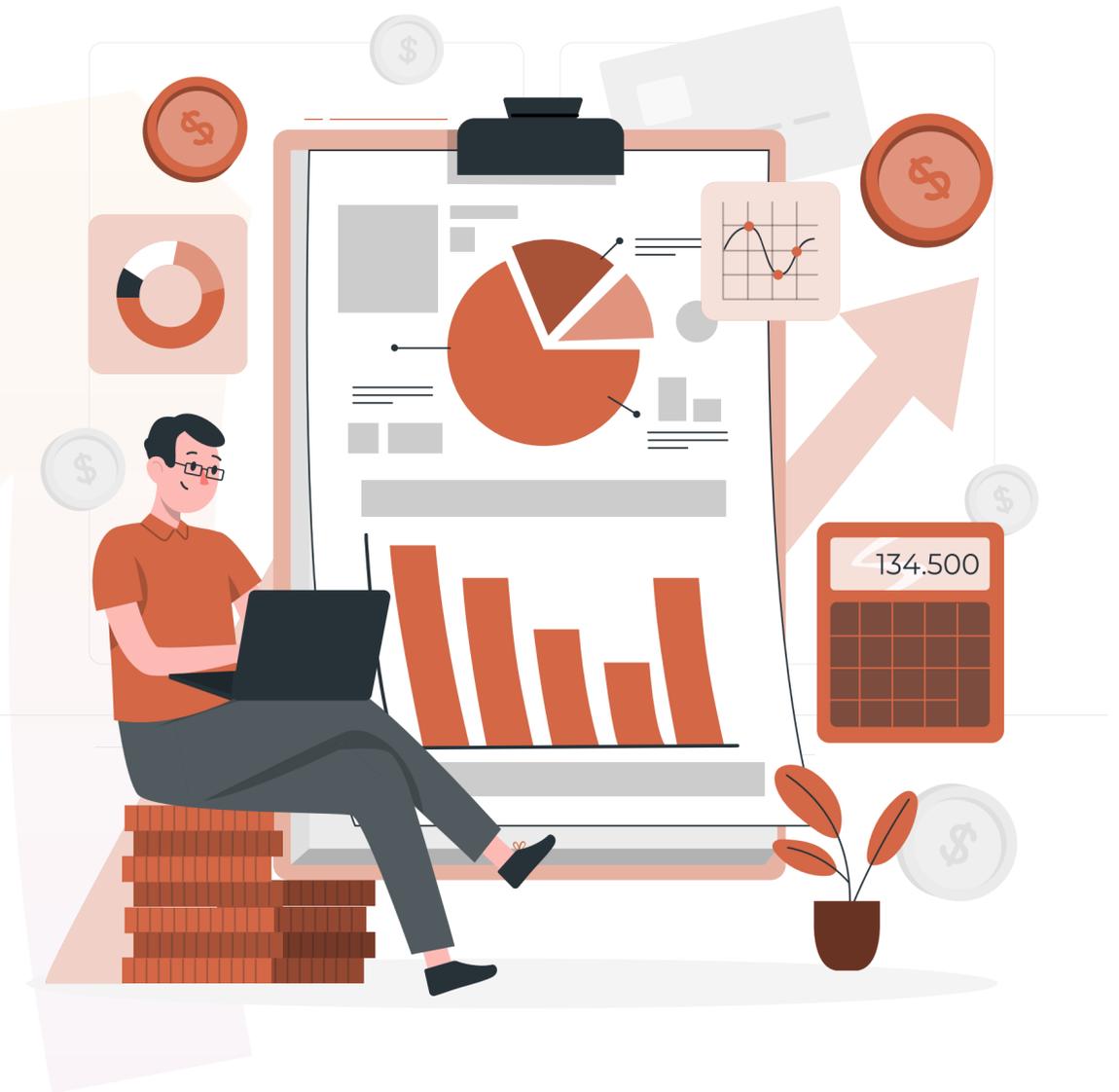


Revenue Streams



## Accounting & Book-Keeping Services

- Documenting financial transactions by entering account information.
- Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.
- Substantiates financial transactions by auditing documents.
- Prepares payments by verifying documentation, and requesting disbursements.
- Complies with federal, state, and local financial legal requirements by studying existing and new legislation, enforcing adherence to requirements, and advising management on needed actions.
- Prepares special financial reports by collecting, analysing, and summarizing account information and trends



## Tax Preparation & Advisory Services

- Filing of Income Tax Return (ITR) for Individuals, Businesses and Professionals.
- Review/Corrections of ITRs & Resolution of Default Notices from IT Department.
- Rendering of services on Applicability and levy of Direct & Indirect Taxes
- Compliance review of Income Tax system.
- Tax Litigation and Dispute Resolution.
- Services related to refund.
- Services related to export promotion/Incentive scheme.
- Planning of Tax incidence within applicable framework.



## Goods & Services Tax – Registration & Return

- Assistance in obtaining GST Registration.
- Assistance in amendment of existing GST registration.
- Ascertaining monthly GST liability.
- Preparation and submission of Monthly, Quarterly & Annual GST Return.
- Advising on applicability, operations/transactions of clients in procedural compliance and tax benefits/exemptions/set offs available with complete outsourcing ability.
- Providing on-call advisory services on specific tax queries raised by clients from time to time. Drafting, filing and processing of refund claims.
- Review of the set up to confirm with the required legislations.
- Due diligence reviews



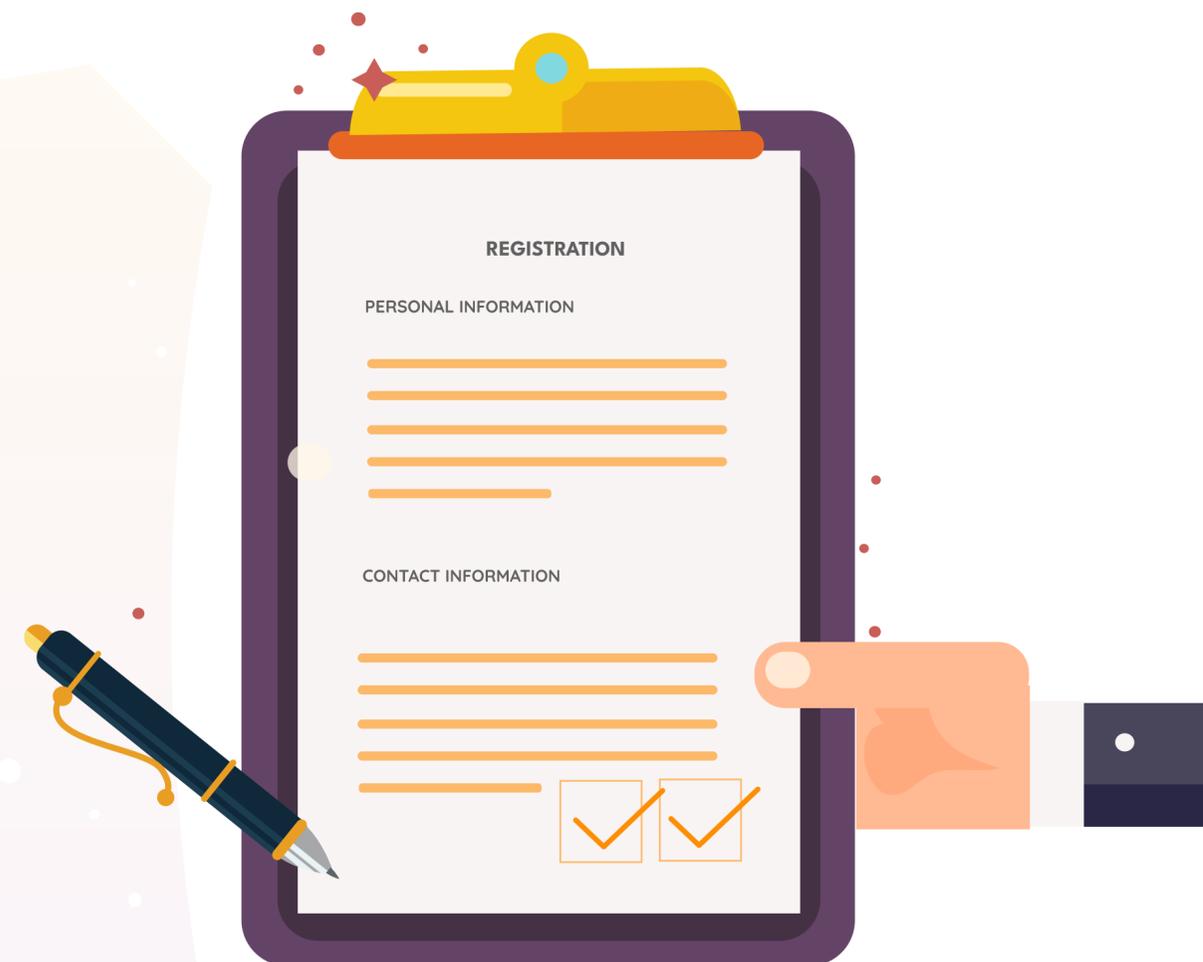
# Audit

- Statutory Audit: Conducting an audit to ensure compliance with statutory requirements and financial reporting standards.
- Internal Audit: Evaluating and improving the effectiveness of internal controls and risk management processes within an organization.
- Tax Audit: Verifying the accuracy of financial statements and compliance with tax laws to ensure accurate tax reporting.
- Cost Audit: Examining and verifying the cost accounting records and ensuring compliance with cost accounting standards.
- Stock Audit: Conducting a thorough physical inspection of the entire stock to verify its existence and condition.
- Operational Audit: Reviewing and evaluating the efficiency of an organization's operations, including processes and resource utilization.



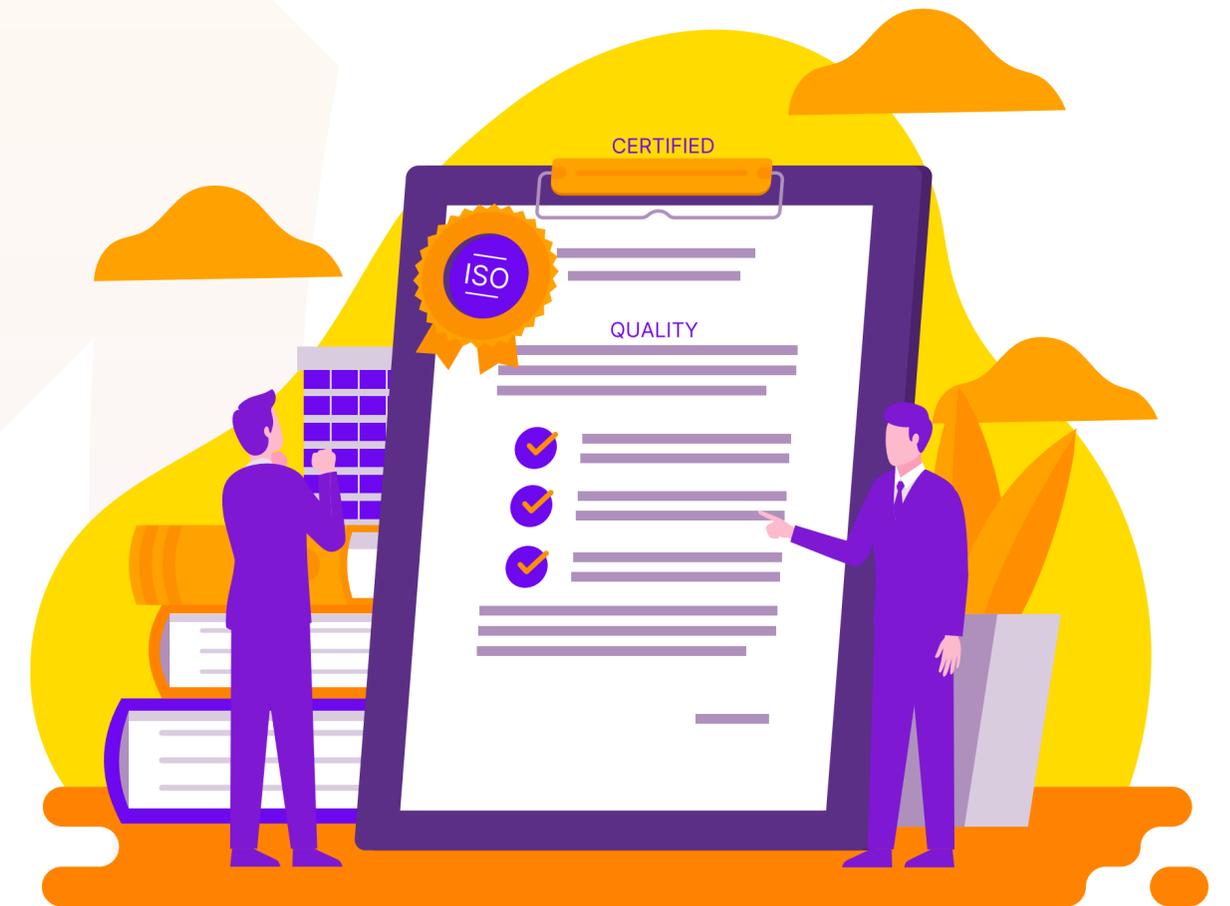
## Firm & Company Registration

- Collecting documents for KYC of Directors and Shareholders, DSC, DIN details.
- Preliminary name search and / or suggestion of available name for the proposed company
- Filing Name Application for reservation of name
- Acquiring DSC for the Proposed Director(s) and Proposed Shareholder(s).
- preparing necessary documents for registration of the company like Memorandum of Association (MOA) & Articles of Association (AOA), Form INC 9, Form INC 10 with due diligence as per applicable Indian Rules & Regulations.



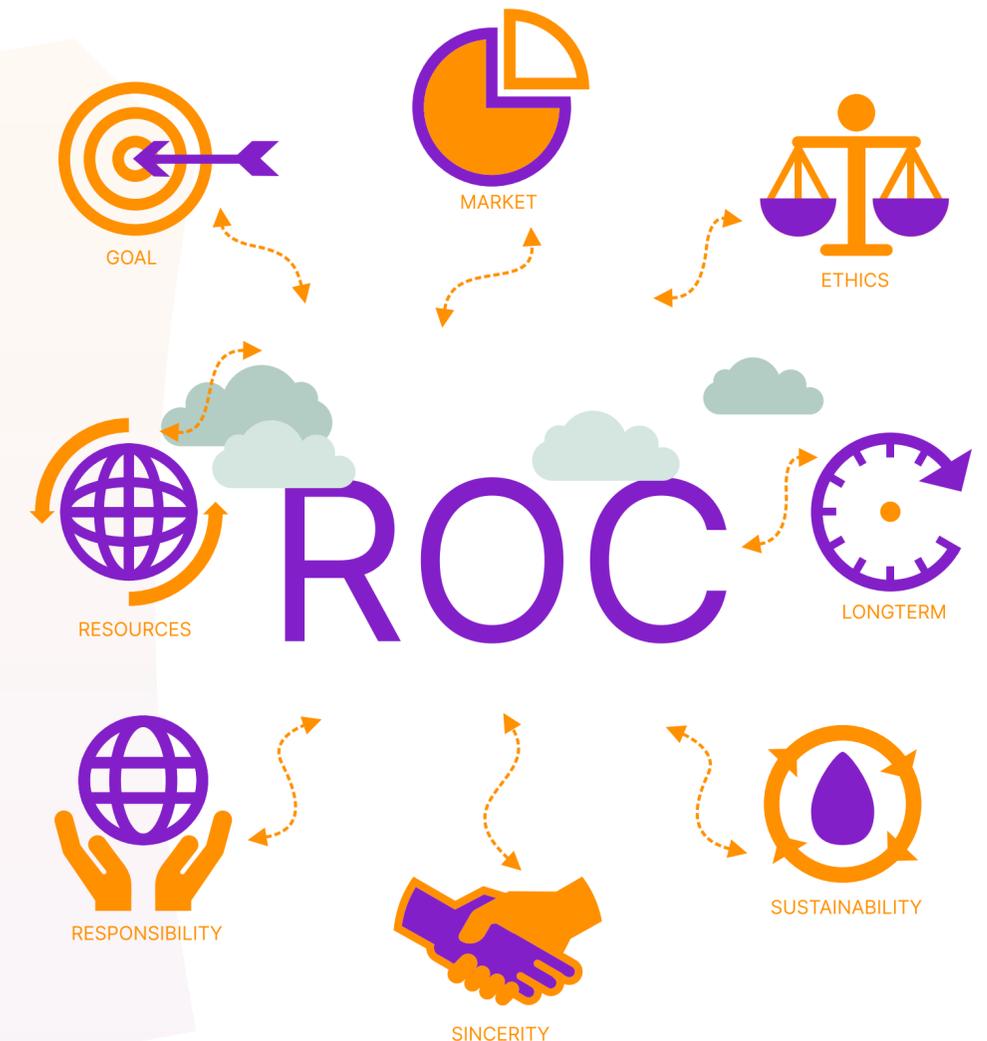
## Registration & Licences

- Import Export Code • Trademark, ISO, ISI, FSSI-PAN INDIA
- Shop and establishment-PAN INDIA
- Professional Tax Registration-PAN INDIA
- Compliance Under Foreign Exchange Management Act, 1999
- Advising on the mode and form of establishment of business.
- Obtaining approvals and registrations from various authorities to carry on business.
- Providing Business Support Services
- Assist in FRRO registration of foreign personnel visiting India
- Assist in registration of establishment under local legislation



## ROC Compliances

- Declaration of commencement of business
- Return furnishing information about deposits and/or outstanding receipt of loan or money other than deposits
- Director KYC submission for DIN holders
- convening and conducting first Board Meeting for appointment of auditor,
- Filing of annual accounts from the conclusion of AGM.
- Filing of resolutions with the ROC regarding Board Report and Annual Accounts.



## Payroll & Compliances

- Creation & Maintenance of Employee Database
- Structuring of Salary of Employees
- Preparation and Issue of Appointment Letters to Employees
- Assistance in Formulating HR Policies and Procedures
- Processing Employee Monthly Payroll
- Income Tax Computation, Payroll Withholding Tax Deduction, Issuing Salary Certificates (Form-16), Annual Returns (Form-24)
- Tracking Perquisites as per Employment Terms
- Monthly Deposit of P.F. & ESI, Maintenance of Employee-Wise Details for Employee's P.F. & ESI
- Preparation and Filing of P.F. & ESI Return
- Providing Web-Based Solutions to the Employees and Management



## Labor Law Compliances

- Compliance Review of the existing set up to advice on the effective systems & control.
- Documentations, Records & Systems integration : Assisting in Maintaining Various Registers / Records as Required Under Different Acts.
- Orientation on basic requirements of Law.
- Obtaining Relevant License/Registration from Regulatory Authorities.
- Assisting in Preparing Replies for the Notices Served by Regulatory Authorities
- Handling Relevant Labour Department Inspection Notices and Settlement of Disputes.



1



## Goal Setting & Process Mapping In line with the client's Needs

Defining & Outlining the Process' Purpose and retrospective building a blueprint detailing each task

2



## Assigning & Creating SPOC

Allocating appropriate team members & designing a defined self automated & result oriented processes

3



## Implementing

Implementing the designed process with constant understanding and interaction with customer's need

4



## Reviewing

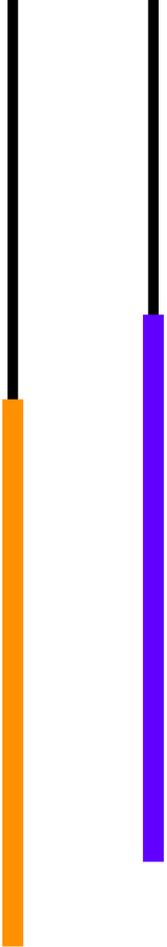
Defining a Processor – Approver Level to monitor the results to ensure it's optimized.

**At AS LLP, we provide cost-effective and efficient solutions across a wide spectrum of industries. Our goal is to build long-term, value-driven partnerships by understanding your business needs, values, and goals, enabling us to deliver the most relevant solutions.**

**We are committed to offering responsible, high-quality service through mutually beneficial engagements. This presentation offers a general overview of our firm and capabilities. To learn more about our specific areas of expertise, methodology, and experience, we invite you to get in touch with us.**

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**THANK YOU**

